

Jessica Matthews

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Profile

I have a keen interest in teaching have gained valuable knowledge and experience throughout University and work experiences. I have had a strong desire to become a teacher since school, to pass on the knowledge and skills that I have gained.

I am an enthusiastic person, with high standards. I like to set challenging goals for myself and take satisfaction in achieving them. I have a lot of self-motivation, and have the ability to work well on my own or as part of a team. I have set up my own part time design business and free lance photography. My ambition is to teach at secondary level school and college, an area in which I find to be an especially inspiring period. I am also passionate with teaching children with special needs, as art is often a great output; and is something that is personal to myself.

Qualifications

Worcester University: 2012-2015

Bachelor of Art: Creative digital media: 2:1

- The undergraduate degree course provided a sound understanding of an array of digital media aspects including photography, advanced drawing, graphic design, animation and critical thinking. Also completed modules focused on business and management. Final year project focused on landscape and documentary photography and how the content is expressed and conveyed to the audience.
- Final year awarded prize for best design for project which involved the designing of Tenbury Wells way finding and tourist signs. The sign designs have been translated to a working plan to be erected in the town.

Worcester Art College: 2010-2012

Extended diploma: Art and Design

- The course is equivalent to 3 A-levels and comprised of advanced art skills in water, acrylic and oil based paints. Also included etching, various printing techniques, clay work, life drawing, photography and textiles.

Bewdley High School: 2007-2010

- GCSE: English C, Mathematics C, Science B, Art and Design B, Resistance materials B, Religion C

Employment History

Self Employed: 2013-Present - Part time Photography and Design business

- Freelance photographer and designer for local businesses and customers, including the redesigning and branding of local companies, event and documentary photographer and advisor.

- Sell a range of work including landscape photography, canvas prints and postcards

Potluck: 2012-Present - Assistant Manager of retail store

- In charge of accounts and general business management.
- Ensured that the business was well represented in a professional and efficient manner, and resolved any customer complaints.
- Delegated tasks and goals to other employees.
- In charge of the sales team; managed shop floor.
- Trained new team members to perform the requirements of their job to the high standards expected.
- Commended by management for being an approachable and conscientious team leader.
- Required strong leadership skills, delegating tasks to other team members was essential.

Cheap and Cheerful: 2010-2012 - Retail work

- Ensured that the retail team provided excellent client service.
- Trained new team members to perform the requirements of their job to high standards.
- Commended by management for being an approachable and conscientious employee.
- In charge of shop layout and display.

Experience

Teaching assistant: Part time TA/technician in the art and textile department at Ludlow CE Secondary School.

- Teaching assistant role included helping students with set tasks and any problems encountered, giving advice where appropriate.
- Ensured all areas of the technician role were completed to a high standard, including the set up of materials and equipment for the lesson plan, the cleaning of the art rooms

Teaching assistant: Work experience at St John's Primary School in Kidderminster

Skills

- Research skills
- Time management
- Essay and report writing
- Communication skills
- Organizational and team skills
- Competent with Photoshop, Illustrator, Microsoft Word and PowerPoint
- Full UK Driving License and Advanced Pass plus certificate in driving.
- Student Mentor – helped under-graduate students with any issues regarding lecture material.
- **References**

On Request