

WEBSITE

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MOBILE

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EMAIL

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# JODIE FOWKES

I am a friendly, hardworking conscientious and reliable person with a great work ethic. I have experience of working in retail, business administration and hospitality and through these jobs I have developed excellent interpersonal and team work skills. I enjoy listening to a wide range of music and I'm a keen photographer.

## EXPERIENCE

SALES ASSISTANT  
Jack Wills

Throughout this retail role I have developed vital skills such as team work, providing an efficient service and experience for every customer. These skills can be applied throughout a vast array of future roles. I am used to and enjoy working under pressure whilst ensuring I maintain a friendly disposition and excellent customer service skills.

BUSINESS ADMINISTRATOR  
Weston College  
2012, 2014

In this full-time role I worked as part of an administration team. My role included, administration, supporting the team to ensure an efficient service was provided. In this role I developed an understanding of the importance of offering a reliable, effective service and working as a team in order to build and maintain relationships with external business partners.

WEB ADMINISTRATOR  
The Tog Store  
2011

In this full-time role I was responsible for administrating all on-line sales. In this job I developed my understanding of the retail industry and the growing importance of the web as a key market to promote and sell through.

## EDUCATION

STUDENT  
University of Worcester  
2012-2015

BA (Hons) Graphic Design & Multimedia

STUDENT  
Weston College  
2012

GCSE Maths- Grade C

STUDENT  
Churchill Community  
Sixth Form 2009-2011

A Levels  
Graphic Design- Grade C  
Photography- Grade C  
Philosophy and Ethics- Grade D

## PROFESSIONAL SKILLS

PHOTOSHOP	● ● ● ● ●	DREAMWEAVER	● ● ● ● ●
ILLUSTRATOR	● ● ● ● ●	HTML 5	● ● ● ● ●
INDESIGN	● ● ● ● ●	JAVA	● ● ● ● ●